



MARSHALL ROAD SWIM CLUB

MARLINS

CLUB HANDBOOK

2026 - 2027

WELCOME

TO MARSHALL ROAD MARLINS SWIM CLUB

The club's Committee would like to welcome all parents, guardians and children to the coming swimming season - especially those children who are learning to swim and train through the club or have joined the club for the first time.

The club is a sub-committee of the Marshall Road State School Parents and Citizens Committee (P & C). It operates under the direction of the P & C Committee and reports to it.

Members of the club meet every Tuesday night in Terms 4 and Term 1 from 5.30pm. Members are rewarded for improved swimming or other achievements during the season, compete at inter-club swimming carnivals and for the Club Distance and Age Championships. Please note on club night, swimmers compete against children of equal ability, not in age groups. Club night also caters for younger children who can only swim half a pool length. A range of drinks, snacks and hot food are available on club nights.

We cannot cover everything in this handbook, so if there is anything you do not understand or would like explained further, please do not hesitate to ask one of our Club Committee members. Club contacts are provided in this Handbook.

There are always changes or improvements that can be made to the way the club operates. If you have any suggestions or ideas, the Club Committee is happy to receive them in writing or from you in person at Tuesday Club Nights.





WELCOME

FROM OUR CLUB PRESIDENT

Welcome everyone to the 2026-2027 season of the Marshall Road Marlins Swim Club.

Last season we welcomed many new families to our community, and we look forward to seeing the club go from strength to strength. The club is 100% run by volunteers, and we would like to show our appreciation to everyone who has volunteered for committee positions, and all caregivers who, week after week, put their hands up to help. Together we are providing our children with a healthy environment to develop confidence, forge friendships and create memories.

Marlins Swim Club is proud to be a very inclusive and spirited environment, so we invite everyone to adopt the *Marlins Spirit* and contribute by volunteering at club nights, carnivals and break-up parties. We also encourage everyone to stay safe and look out for new faces who might need help to get settled.

This handbook includes information about the processes of the club and the rules by which we are governed. Any suggestions for improvement can be sent to the Executive Committee at swimclub@mrsspandc.com for consideration.

Go Marlins!

Jessie Hamill

2026-2027 Club President



Join the Marlins Facebook page here!

COMMITTEE MEMBERS

President

Jessie Hamill swimclub@mrsspandc.com

Vice President

vacant

Secretary

Bec Gaw swimclub@mrsspandc.com

Treasurer

David Thomson swimclub.treasurer@mrsspandc.com

Meet Manager

Tim Sangster swimnominations@mrsspandc.com

Carnival Coordinator

Tania Arnold swimnominations@mrsspandc.com

Merchandise

Vacant swimclub@mrsspandc.com

Canteen Coordinator

Sarah Leggatt swimclub@mrsspandc.com



THE HISTORY

OF OUR CLUB AND POOL

The Marshall Road Marlins Swim Club has a rich and vibrant history built on community spirit and a love for swimming. The club was formed in 1967, and soon after the formation of the Club, a dedicated body of supporters concentrated their efforts to raise money for the construction of the Marshall Road State School pool, which was primarily funded by the profits from the Adult Education Classes conducted on the school premises. Mr Perrett, the President of the P. & C. Committee officially opened the Marshall Road Amateur Swimming Club's pool on the 22nd November 1969, and quickly it became the heart of school and community swimming activities. In October 1971, a contract was awarded for the construction of a fabricated steel grandstand, complete with timber seating, timber utility room and fencing. Greta Tanner took at least three years to convince the P. & C. to put a roof over the grandstand. Finally, her advocacy was rewarded, thus completing the complex as it stands today.

Marshall Road Swimming Club had its inaugural swim at Wellers Hill State School Pool on November 4th 1967, when eighty-six swimmers competed. From its beginnings, the club focused on nurturing young swimmers, encouraging participation, and building skills in a supportive environment. The early years were marked by strong parent involvement, with volunteers playing key roles in coaching, officiating, and maintaining the pool and facilities.

The pool itself has seen upgrades and improvements over the years, continuing to serve both Marshall Road State School and the wider community. The Marlins remain committed to upholding a family-friendly atmosphere, promoting healthy competition, and maintaining the spirit of teamwork and encouragement that has defined the club since its founding. Because of the invaluable assistance they gave the Swim Club in its early formative stages, founding members Mr and Mrs L. Drayton, Mr and Mrs H. Tanner, and Mr A. Parkyn all received Life Membership of the Marshall Road Amateur Swimming Club.

The Club has celebrated numerous achievements, including successful swim carnivals, personal bests for swimmers of all ages, and fostering a love of swimming in generations of local families. Marshall Road Amateur Swimming Club can take pride in the results obtained by its members, with many amongst them attaining a high level of achievement. In particular, Judy Hudson, at the age of 14 years, swam at the Munich Olympics in 1972, and competed again in the Montreal Olympics in 1976, when she had the honour of captaining the girls swim team. Over the decades, membership of the Club has fluctuated, but consistently, Marlins has maintained its reputation as a respected community swim club. The present members of the Club are proud to carry on the aspirations of its founders – the pursuit of excellence, a sense of commitment and a spirit of camaraderie – all qualities which will prove of great benefit as the current members mature and move into the wider community.

CLUB MEMBERSHIP

AND REGISTRATION FEES

Marlins Club Membership

Full financial membership of the club is open to the families of children (up to the age of 18) who wish to register as swimmers with the club.

Registered swimmers can participate in club night events, and swimmers 15 years and under, can compete for the Marshall Road Marlins in inter-club carnivals. Registered swimmers are also eligible to participate in the club's Distance Championship and Age Championship events where end of season awards are presented.

Younger children who are not ready to swim 25m are welcome to participate in the half-pool swim without registering.

Families can register new swimmers at any time throughout the season when their children feel ready to progress to swimming the 25m events.

Associate Membership

A free "lifetime" associate membership is available to ex-Marlins who have graduated from primary school and no longer attend club nights but would like to compete for the club at inter-club carnivals.



Register your Marlins swimmers here!

Fee Structure

Family Membership	Full season fees	Half Season fees
1 registered swimmer	\$70	\$45
2 registered swimmers	\$120	\$75
3 registered swimmers	\$140	\$90
4 registered swimmers	\$150	\$100

CLUB PROGRAM

2026 – 2027 SEASON

Date Term 4, 2026	Events				
	1	2	3	4	Special
13 th Oct	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	25m or 50m FLY	X
20 th Oct	25m FREE	25m or 50m BREAST	25m or 50m BACK	25m or 50m FLY	50m or 100m FREE
27 th Oct	25m or 50m FREE	25m or 50m BACK	25m or 50m FLY	X	50m or 100m BREAST
3 rd Nov	25m or 50m FREE	25m or 50m BREAST	25m or 50m FLY	X	50m or 100m BACK
10 th Nov	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	X	50m or 100m FLY
XXXX	Principal's Cup Carnival with Camp Hill & Mayfield SS Location: Mayfield SS				
17 th Nov	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	X	100m or 200m IM
24 th Nov	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	X	10+ 200m FREE
1 st Dec	25m or 50m FREE	25m or 50m BACK	25m or 50m FLY	X	50m or 100m BREAST
Tuesday 8 th Dec	Relays and Family Fun Night				
CHRISTMAS BREAK – HAPPY HOLIDAYS					
Date Term 1, 2027	Events				
	1	2	3	4	Special
2 nd Feb	25m FREE	25m or 50m BREAST	25m or 50m BACK	25m or 50m FLY	50m or 100m FREE
9 th Feb	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	25m or 50m FLY	50m or 100m BREAST
Saturday 13 th Feb	Ron Hall Shield Carnival with Wishart & Holland Park Location: Marshall Road SS				
Champ Events	Champ	2	3	4	Champ
16 th Feb	100m or 200m IM CHAMPS	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	X
23 rd Feb	50m or 100m FREE CHAMPS	25m FREE	25m or 50m BACK	25m or 50m FLY	50m or 100m BST CHAMPS
2 nd Mar	50m or 100m FLY CHAMPS	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	X
Saturday 6 th March	Jubilee Shield Carnival with Moorooka & Wellers Hill Location: Wellers Hill SS				
9 th March	50m or 100m BACK CHAMPS	25m or 50m FREE	25m or 50m BREAST	25m or 50m FLY	10+ 200m FREE CHAMPS
16 th March	MAKE UP CHAMPS	25m or 50m FREE	25m or 50m BREAST	25m or 50m BACK	25m or 50m FLY
Sunday 21 st March	Club Age Championships/End of Season Break Up				



VOLUNTEERING

INFORMATION & EXPECTATIONS

The club is designed to bring the whole family together in a healthy sport. Children compete in events – parents conduct events. We are a 100% volunteer run club; without parent participation and support the club cannot operate. The club has a roster system where parents will be allocated volunteer roles throughout the season for jobs such as: set-up crew, timekeeper, canteen assistance, barbeque cook, marshalling, pack-down crew, or any other capacity as required. The club is run by the Committee for your children, but it is impossible to do it all ourselves.

Parents are expected to help with the following positions:

From 5:00pm

*Equipment Set-up Crew
Food Preparation Assistants
BBQ Cook*

From 6:00pm

Timekeepers

From 7:30pm

*Pack-down Crew
Canteen Clean-up Assistants*

From 5:30pm

Canteen/Food Serving Assistants

From 5:45pm

*Marshalls
Race Starter*



Complete our Volunteer Form here!



CLUB NIGHTS

INFORMATION & EXPECTATIONS

Attendance and event entries must be confirmed ahead of every club night; swimmers are required to mark their attendance and nominate for the events they would like to participate in.

Registration and nominations are managed online through the Swim Manager portal and families will be emailed the link to indicate attendance and events prior to every club night. **Entries close every Monday immediately prior a club night, at 4pm sharp,** to allow the Meet Manager to prepare and share the Meet Program. Weekly registration and nominations for events is the responsibility of each family and late entries may not be permitted as it prevents efficient coordination of a club night.

Events for club night are arranged in order of the swimmers' recorded personal best times, not by age or gender. Participants are considered novices in the 25m events and swimmers in the 50m events. Participants graduate from "novice" to "swimmer" once they swim faster than the following times:

Stroke	Time
Freestyle (FS)	24 seconds
Breaststroke (BST)	29 seconds
Backstroke (BK)	26 seconds
Butterfly (FLY)	25 seconds

Participants may be novices in some strokes and swimmers in others. All participants nominating for a new stroke must undertake a 25m time trial in that stroke. Once a participant has graduated to "swimmer" they cannot return to "novice".

Weekly "Special" Events

- Novices can nominate for 50m specials.
- Swimmers can nominate for 100m and 200m specials.
- All novices and swimmers can nominate for the 100m Individual Medley specials.
- Participants must record a time of 1.35 or less to graduate to the 200m Individual Medley.

What to do if you haven't nominated prior to Club Night

Where nominations have not been submitted by the cut-off time, the Marshals will try to fit the swimmer into an event if a spare lane is available. In these circumstances, **no time will be recorded for the swimmer and no points will be awarded.**

Changing or withdrawing nominations

Please log in through your Swim Manager portal to make changes or withdraw nominations before 4pm Monday, prior to a Tuesday Club Night. After this time, please:

- Post a message to the Marshall Road Marlins Facebook group with the name and age of your swimmer (*if you aren't at the pool, e.g. you have a sick child*), or
- See one of the Marshals to remove a swimmer from an upcoming event (*e.g. you need to leave early*).

CLUB NIGHTS

INFORMATION & EXPECTATIONS

- a) **Swimmers have a responsibility to listen to the announcer** for the events being marshalled. **Swimmers must be quiet and respectful in the marshalling area** and wait for their name to be called by the Marshall, so they can be advised as to which heat and lane they will be swimming in. **They must at all times listen to the instructions of the Marshall and Assistant Marshall.** If a swimmer does not present for the race, or conducts themselves in a way not in line with these expectations, the race will start without them and no points will be received.
- b) **Swimmers must swim in the lane allocated to them.** This is extremely important so that information fed back into the computer is accurate. **Swimmers must stay in their lane in the water at the end of the race,** until they are told to exit the pool. Swimmers in 50m races stay in their lanes, in the water, close to the wall (or lane rope for backstroke), until the next 50m race has started.

- c) **Start rule.** If a swimmer accidentally breaks on the start, an attempt will be made to lower a rope into the water to stop the race. Swimmers will restart the race immediately. **Any swimmer, who, in the opinion of the Referee, intentionally breaks on the start will be disqualified.** If a swimmer intentionally breaks, the race will continue, and the swimmer will be advised of the disqualification at the completion of the race.
- d) **The Referee's decision** will be final and binding at all swimming events conducted by the club.
- e) **Children must stay within the pool enclosure on club nights.** No child will be permitted outside this area at any time, unless in the company of a parent or adult carer. **The swimming program will be stopped if children are not under the control of their parents or carer.**



POINTS SYSTEM

Points are awarded to registered swimmers throughout the season for club night events they participate in. Points are awarded based on a comparison of the times swum on a Tuesday night for each stroke. The swimmer's best time for the season is recorded in the computer and all times are shared with families on their Swim Manager portal. **The points are used to determine end of season awards for the club.**

Time (compared to best time)	Points
2.5 seconds or more slower	1
Between 1.5 and 2.5 seconds slower	2
Between 0.5 and 1.5 seconds slower	3
0.5 seconds either side or best time	4
Between 0.5 and 1.5 seconds faster	5
Between 1.5 and 2.5 seconds faster	6
2.5 seconds or more faster	7

Competitors must be able to swim at least one lap of the pool to be eligible to participate in club competition. Younger swimmers are able to participate in half-length freestyle races, but no points are awarded for this. Points commence when children start swimming the full-length races on club night. We encourage all half-length swimmers to graduate when they feel ready.



POINTS SYSTEM

- a) **No points are awarded for Distance Championships.** Points for Aggregate Trophies will cease on the last club night before the commencement of the Distance Championships.
- b) **Should a person have a grievance of any kind** with regards to swimmer's times, and/or points awarded, these grievances must be submitted in writing to the Committee, no later than 7 days after the event. Grievances that come to the Committee's attention after this 7-day period will not be considered.
- c) **Cancelled Club Nights.** Where a club night is cancelled due to health and safety reasons, no points will be awarded for any stroke that has not been completed on the night.
- d) **Absences from Club Nights.** If a swimmer is absent from club night due to personal/family reasons (e.g. illness, family event), no points will be awarded to that individual swimmer. However, if a swimmer is absent due to their required attendance at an official school swim meet (e.g. district, regional, state or national level), the committee may award four points for every stroke in which they are registered, except for a Championship Event, if a prior written request is made by the member concerned.



CHAMPIONSHIP EVENTS

Distance Championships

Distance Championships are held over the last five to six club nights in lieu of the “special”. Participation is open to all members. “Age” is taken as age on the block on first night of Distance Championships. Distance Championship events are in four divisions, an award is given to the fastest male and female for each division. Awards are presented at The Age Championships Carnival.

Division	Distance championship events
Sub Junior Division (aged 7 and under)	FS, BST, BK and FLY – 50m Individual Medley – 100m
Junior Division (aged 8 - 9 years)	FS, BST, BK and FLY – 50m Individual Medley – 100m
Intermediate Division (aged 10 – 11 years)	FS, BST, BK and FLY – 50m Individual Medley – 100m
Seniors Division (aged 12 and over)	FS, BST, BK and FLY – 100m Individual Medley – 200M

Absences from a Championship Event. If a swimmer will be absent from a Championship event due to their required attendance at an official swim meet (e.g. district, regional, state or national level), the committee may alter timing of the event or make other suitable arrangements upon prior written request by the member concerned. Attendance issues due to personal/family reasons, or issues raised after the event, cannot be accommodated.

Age Championships

The Age Championships Carnival is the final meet of the club's program. To participate, registered swimmers must have at least one officially recorded time during the season for each of their nominated strokes.

“Age” is taken as age on block on the day of the Championships. Participants compete in the following divisions/events regardless of their novice/swimmer status in each stroke.

Division	Age championship events
9 years and under	FS, BST, BK and FLY – 25m
10 years and over	FS, BST, BK and FLY – 50M

Age groups may be combined if there are less than three swimmers in an age group. Events may need to be swum in heats, in which case places will be determined by times recorded. Medallions will be awarded for first, second and third place only.

The Club Committee reserves the right to make amendments to the Championship Divisions as required to best suit our membership demographics at the time. Any amendments will be communicated to members prior to the event.

TROPHIES

END OF SEASON AWARDS

The Committee will award the following trophies at the end of each season. These awards will reflect the aims of the club which are based on *Participation, Sportsmanship* and *Achievement*.

Junior, Intermediate and Senior Achievement Awards

There are three levels of awards - Gold, Silver & Bronze. The method of calculating will be adding all improvement points together for the season and dividing by the nights attended. The only distinction will be Junior, Intermediate and Senior swimmers.

Junior is 9 Years and Under | Intermediate is 10 – 12 Years | Senior is 13 Years and Over

Special Events Award

This is awarded to the swimmer who achieves the highest club points in the Special events.

Most Improved Awards

There are two divisions for this award – 25m and 50m – and four categories, one for every stroke. Swimmers awarded are those with the highest improvement percentage for their times recorded during the season.

Perpetual Trophies

Generously donated by club families, our perpetual trophies recognise the most improved overall 25m swimmer in each stroke. Each year, the recipient's name is added to the trophy, honouring both individual achievement and the supportive tradition of our swim club community.

Marlins Achiever Award

This is awarded to the club's most improved swimmer overall. That is, the swimmer with the highest improvement percentage across all four strokes.

Junior and Senior Sportsperson Award

These awards are determined by the Committee and awarded to a Junior (9 and under) and Senior (10 and over) swimmer who demonstrate excellent swimming ability and performance, along with consistent commitment, improvement, sportsmanship, team spirit and a positive attitude. Recipients are strong competitors who lead by example and contribute positively to the club community.

Marlins Spirit Award

This award is determined by the Committee and Club Captains. The recipient is a swimmer who consistently shows enthusiasm, encouragement, dedication and team spirit, exemplifying our renowned 'Marlins Spirit' at club nights and Carnivals to contribute positively to the club's culture and community.





CARNIVALS

INTER-CLUB COMPETITIONS

This season the club will compete in three inter-club carnivals. Our aim at these events is to achieve a good result, but we also endeavour to give all members attending the opportunity to swim at carnivals. All swimmers who nominate to participate in carnivals will be expected to be available to swim in any stroke and distance that they have previously swum on a Club Night. Children may be asked to swim up in a higher age group to fill gaps –this is voluntary.

Families will register their attendance at carnivals, and then the Carnival Co-Ordinator/s will select the most appropriate swimmers for each race. We ask that Parents acknowledge that a great deal of time and effort goes into preparing paperwork and organising swimmers to compete in these carnivals. Non-attendance at any carnival without a considerate amount of notification causes significant disruption to the program and other participants.

Parents of participating swimmers are expected to assist the home-club in the running of the inter-club carnivals. Please don't leave it up to the same parents all the time or expect the Committee to be able to do everything themselves.

More information, including carnival rules, behaviour and general expectations are outlined in our Club Carnival Handbook which is emailed to all members upon registration and again prior to carnivals.

PRINCIPAL'S CUP CARNIVAL
TBA November 2025

RON HALL SHIELD CARNIVAL
13th February 2026

DRAYTON/JUBILEE SHIELD CARNIVAL
6th March 2026



CLUB CAPTAINS

DUTIES AND SELECTION

Duties of Captains

Club Captains are expected to help with the running of club night (helping greet members, ensuring the lane ropes are in the pool, assisting younger swimmers in the half-lap, etc.) and assisting where practical at carnivals (marshalling etc.) Captains must attend club night regularly and must attend carnivals. They are expected to provide leadership, encourage and support younger members, and make “thank you” speeches.

Selection of Captains

Eligible candidates will be financial members of the club who have been members of the club for at least two seasons and are at least in grade five at Marshall Road State School. There will be two club captains selected by the Committee and Club Members. The Committee will consider age, length of membership, as well as attitude and leadership qualities before passing the secret ballot vote over to Club Members at a club night in Term 4 (the beginning of a new season).



RECORDS

CLUB AND POOL

There are two types of records – Club Records and Pool Records

Club records can only be held by members of the club whereas pool records can be held by swimmers outside of the club. The pool record is the fastest swim by any swimmer from a particular gender and age for a particular stroke – it is an all-comers record. A pool record can also be a club record if it is the best swim in the pool. The age of a swimmer setting a club and/or pool record is “age on block”.

We encourage all club members to swim their best and try to break the pool and club records. In the event of a swimmer equalling a club and/or pool record, the record will then be shared with the previous record holder.

For a record to be established or broken, the swimmer must:

- Swim the entire length of the pool unassisted and with the correct stroke
- Be timed by two independent timekeepers and a referee

The selection of timekeepers for all swim meets will be at the discretion of the Committee. The referee will confirm if a record was broken, and the required stroke achieved.



MERCHANDISE

SWIMWEAR AND SHIRTS

From pool deck to podium, we encourage swimmers and Swim Club families to purchase our merchandise to help us show up united as a team. Prior to the start of a new season, the Executive will send out communication and take orders for swimming costumes and t-shirts.

Prices:

(2025/2026 season)

Marlins Girl's Swimming Costume	\$55
Marlins Women's Swimming Costume	\$60
Marlins Boy's Swimming Costume	\$45
Marlins Men's Swimming Costume	\$50
Marlins T-Shirt <i>(children's and adult's sizes)</i>	\$25

* Styles and colours may vary. Images are for reference only.



SAFETY GUIDELINES

INFORMATION & EXPECTATIONS

Supervision

All children must be accompanied by an adult who will be responsible for the child's conduct at the pool. The responsibility for supervision of children always remains with the parent or guardian.

Lifeguard & Emergency Equipment

A volunteer lifeguard will be on duty on swim club nights; however, we expect that all members and volunteers should be familiar with the location and proper use of key emergency equipment, including the defibrillator, spinal board, and first aid kit.

Defibrillator (AED): The defibrillator is located in the storage shed behind the diving blocks. It is used in the event of a cardiac emergency and should only be operated by someone trained in its use, or under the guidance of emergency services. Clear instructions are provided on the device.

Spinal Board: The spinal board is located in the storage shed behind the diving blocks. It is used to safely immobilise a swimmer with a suspected spinal injury. Only trained personnel should handle and use the spinal board, and emergency services should be contacted immediately in such an event.

First Aid Kit: The first aid kit is located in the canteen. It contains supplies for treating minor injuries such as cuts, scrapes, and stings. Please report any use of the kit to a member of the Committee so it can be restocked as needed.

For all emergencies, please alert a Committee member immediately.



SAFETY GUIDELINES

INFORMATION & EXPECTATIONS

Water temperature

The club follows the school's guidelines in terms of the temperature of pool. Club events will not run if the pool's water temperature falls below 24 degrees Celsius.

Lightning rule

The club adheres to the following policy in accordance with the Swimming Queensland Lightning Protection Action Guidelines. The pool environment is extremely vulnerable to lightning strikes. Non-severe thunderstorms are just as serious a lightning threat as severe thunderstorms. The MRSS pool has an obstructed view of the sky and **MUST** be evacuated whenever thunder is heard, regardless of whether a severe thunderstorm warning has been issued.

Health and safety

Parents must ensure their child is fit to participate in club activities. In accordance with school regulations:

Swimmers must be suitably attired (including a swimming cap) and have showered prior to entering the pool.

A child who has a discharge from the eyes, ears or nose, purulent sores anywhere, or is wearing an adhesive plaster will not be permitted to swim.

Children must not wear hairpins, watches, rings, bangles or any jewellery in the pool in accordance with School regulations.

Club night swims can only be cancelled at the pool at 6:00pm or later by the decision of the committee if it is considered that weather conditions or other health and safety issues may endanger the safety or well-being of swimmers.

CODE OF CONDUCT

INFORMATION & EXPECTATIONS

- a) **A parent or adult carer must accompany swimmers.** No child will be permitted into the pool enclosure unless accompanied by a parent or adult carer. The club cannot be held responsible for the behaviour and safety of children. The responsibility for supervision of children always remains with the parent or adult carer.
- b) **No bad language** of any description from any swimmer or non-swimmer will be tolerated at any time, whether club night or inter-club competitions.
- c) **Code of behaviour for parents and guardians.** The club supports all efforts to remove verbal and physical abuse from sport. Remember children swim for their enjoyment, not yours. Encourage them to participate - please do not force them. Focus on the child's efforts and performance, not winning or losing. Respect officials' decisions and encourage your children to follow your example. Show your appreciation of volunteer officials and administrators. Without their efforts, your children could not participate in club activities.
- d) **Excessive movement of children (swimmers and non-swimmers) is not permitted along the pool concourse.** No running or boisterous play should be permitted by parents or adult carers around the pool area. The club night program will be stopped if children are not under the control of their parents or appointed adult carer.
- e) **As a pre-condition to membership of the club, parents and guardians authorise officers of the club to apply appropriate medical and first aid treatment,** and to engage medical treatment in the event of injury to any children, which may include engaging ambulance assistance.
- f) **Club members are required to follow all reasonable instructions** given by a committee member or club official at all times. Anyone failing to do so will be advised to leave the pool area and excluded from taking part in swimming activities on that day.

A report will be presented to the committee for consideration of further action.



ADMINISTRATION

Club Aim and Purpose

The Marshall Road Marlins Swim Club aims to **raise the level of swimming ability** within the school and local community while **encouraging the values of participation and sportsmanship**. The Club operates as a subcommittee of the Marshall Road State School Parents and Citizens Association.

Election of the Executive Committee

A new swimming club Executive Committee is elected annually by the P&C. This process takes place at the P&C Annual General Meeting (AGM). **Nominees for the positions are required to attend the P&C AGM** and state the position they wish to hold. The 2027 AGM date will be announced on the school website and P&C Facebook page.

Volunteers

We need **approximately 15 volunteers each club night** to successfully run the event, but it shouldn't need to be the same people every week. Some roles require an ongoing commitment, but there are **lots of roles that don't require any prep or extra effort** other than being available to contribute on the night (e.g. timekeepers, marshals, food serving, pack down crew). **The Club Executive Committee reserves the right to create and implement a volunteer roster that enlists all registered families** in some capacity to volunteer as needed throughout the season.

Club Committee Meetings

Only adult members are entitled to participate in meetings and exercise voting rights. **Member complaints and issues should be submitted in writing to the Club Secretary**. Submissions can be made via email to swimclub@mrsspandc.com or given to a committee member on club night. Submissions will be raised at the next committee meeting. If an urgent matter is raised, a special meeting will be called by the Club President. **As the swim club is a sub-committee of the P&C, some matters may need to be referred directly to the P&C President**. Please remember this is the appropriate protocol and forum for issues to be raised and resolved. **Members should not hold expectations for concerns to be raised and solved on the pool deck during club nights or carnivals.**



MARSHALL ROAD SWIM CLUB

MARLINS

CLUB HANDBOOK

2026 - 2027

